



Owners/Directors
Howard Batterman • Dale Batterman

Thank you for your interest in a Counselor or Specialist position at Diamond Ridge Camps.

Please consider the following prior to applying for a position:

- We usually only hire for the entire eight week season: June 22nd – August 14th (tentative).
If you cannot work the full season, call to discuss your situation before applying.
- Staff are expected to attend the following:
 - New Staff Orientation Wednesday, June 10th
 - Two orientations on: Friday, June 19 and Saturday, June 20th.
 - One or two extended evening activities during the camp season dependent upon position.
- Other specialty meetings are additional as follows:
 - Sports, Aquatics, Arts & Bunk Counselors will have an evening meeting on Wednesday, June 10th.
 - All Outdoors staff will have a 3-day training course, June 16-18th. Dates to be confirmed.
 - Some specialists will be involved in planning and setting up programs prior to the camp season.

If you are interested in applying, do the following:

- Complete the application – be sure that all the information requested is provided.
- Sign the application – if you are a minor, a parent/guardian signature is also required.
- Include copies of certifications/documentation, if applicable.
- Have two reference forms completed and returned directly to the office as follows:
 - References must be from a former employer, teacher, counselor, coach, director of a site where you have done volunteer work, youth group advisor or family for whom you babysit.
 - References must not be from a friend your own age, a relative, a family friend (unless you were employed by them) or anyone employed by Diamond Ridge Camps.
 - If possible, one should comment on any experience you have had working with children.
 - For specialist positions – include a reference commenting on your skills/experience.
- All employees, must obtain a current PA Criminal Background Check, PA Child Abuse Clearance and FBI Fingerprinting as well as signed permission for the camp to do a check through the National Sexual Offender Database. If you have current checks, please attach them to your application.

If you do not have your own transportation, consideration for a position will depend on camp's ability to provide transportation for you. You agree to be a Trans Counselor if needed.

After receiving and reviewing your application and two references, you will be contacted to review the status of your application and position availability.

Should you have any questions or if you need more information, please call the office.



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